

STATE OF CALIFORNIA  
**Department of Parks and Recreation**

# **CAREER OPPORTUNITY BULLETIN**



**Date: February 24, 2004**

**Bulletin #: 504**

This Career Opportunity Bulletin may also be viewed on our website at  
[www.parks.ca.gov](http://www.parks.ca.gov)

The Mission of the California Department of Parks and Recreation is to provide for the health, inspiration, and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

## **HOW TO APPLY**

For each separate position, please forward a standard state application Std Form 678. Indicate the position and location of the job for which you are applying. Send your application to:

Department of Parks and Recreation

P.O. Box 942896

Sacramento, CA 94296

Attention: Personnel Services Division/Certification Unit

All applications must be postmarked by the final filing date

**FINAL FILING DATE FOR JOBS POSTED IN THIS BULLETIN: March 5, 2004**

California Relay Service **TDD 1-800-735-2929**

An affirmative action employer - equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

## **Career Opportunity Bulletin #504:**

The following vacancies are exempted from the State of California hiring freeze:

- ❖ **STATE PARK SUPERINTENDENT III – SANTA CRUZ DISTRICT/MOUNTAINS SECTOR**
- ❖ **SUPERVISING STATE PARK RANGER – SIERRA DISTRICT/SIERRA GOLD/EMPIRE MINE STATE HISTORIC PARK**
- ❖ **SUPERVISING STATE PARK RANGER – SIERRA DISTRICT/LAKE TAHOE SECTOR**

The following vacancies are available only to Department of Parks and Recreation employees who are eligible to apply on a Lateral Transfer basis. Training and Development Assignments will also be considered.

- ❖ **MUSEUM CURATOR III/I – ANGELES DISTRICT/TOPANGA SECTOR**
- ❖ **STAFF PARK AND RECREATION SPECIALIST – PLANNING DIVISION/HEADQUARTERS/SACRAMENTO**

### **WHO MAY APPLY**

This Career Opportunity Bulletin is for **State employees and/or candidates with current civil service list eligibility**. Anyone eligible for a transfer, change in class, list appointment, training and development assignment, or reinstatement may be considered according to guidelines outlined in DAM 210.311-314

Only the most qualified candidates will be selected for an interview and all appointments are subject to SROA provisions.

(For those classes in Units 10,14,15, and 21, this bulletin does not constitute the transfer process contained in the agreements with the State.)

UNIT 7 (CAUSE): Positions for voluntary geographic transfers will be filled in accordance With Article 16, Section 16.9 of the Unit 7 collective bargaining agreement.

Unit 12 (International Union of Operating Engineers – IUOE)  
Positions for voluntary geographic transfers will be filled in accordance with Article 17, Sections 17.1-17.7 of the Unit 12 collective bargaining agreement.

Unit 13 (International Union of Operating Engineers – IUOE)  
Positions for voluntary geographic transfers will be filled in accordance with Article 14.1 of the Unit 13 collective bargaining agreement.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

**The following vacancies are exempted from the State of California hiring freeze:**

The following vacancies are offered as advertisement to candidates who are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

### **STATE PARK SUPERINTENDENT III (\$5233-\$6312) – SANTA CRUZ DISTRICT/ SANTA CRUZ MOUNTAINS SECTOR**

The reporting location for this position is Henry Cowell Redwoods State Park. The incumbent will work under the direction of the District Superintendent. The incumbent oversees the visitors services, maintenance, and administrative functions for Big Basin Redwoods State Park, Henry Cowell Redwoods State Park, Ano Nuevo State Reserve, Ano Nuevo State Park, Butano State Park, Portola Redwoods State Park, and Castle Rock State Park. This position will play a key role in the completion of general plans for Big Basin, Ano Nuevo State Reserve, Ano Nuevo State Park, and Butano State Park. This position will be responsible for maintaining a good working relationship with administrators in three counties, and interface with numerous governmental, business, community, and environmental groups in carrying out their work. Strong leadership, interpersonal, and communication skills are desirable. **State housing may be available.** For further information regarding this position, please contact Dave Vincent at (831) 335-6318 or email at [dvince@parks.ca.gov](mailto:dvince@parks.ca.gov).

*If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.*

**The following vacancies are exempted from the State of California hiring freeze:**

The following vacancies are offered as advertisement to candidates who are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

**SUPERVISING STATE PARK RANGER (\$3776-\$4547) – SIERRA DISTRICT/SIERRA GOLD/ EMPIRE MINE STATE HISTORIC PARK**

The reporting location for this position is Empire Mine State Historic Park in Grass Valley. This position works under the direction of the Sector Superintendent, and serves as a team member with the Supervising State Park Ranger for South Yuba River State Park and Malakoff Diggins State Historic Park. The incumbent will oversee Empire Mine's visitor services programs, provide first line supervision for one State Park Ranger, two senior Park Aides, four Parks Aides, and two hundred volunteers. Empire Mine is a busy year-round park offering numerous interpretive programs and special events including weddings, receptions, fund raisers, Nevada County fair participant, the "hands on" hard rock mining school program, and the 2.5M Public Underground Tour Project. Programs include day use operation of the formal grounds and historic mine yard, 800 acres of forested backcountry, and meadowland. The incumbent will work closely with the Sector Park Maintenance Supervisor, Resource personnel, local Law Enforcement, and Fire Safety Personnel. Good communication and teamwork skills are desirable. **State housing may be available.** For further information regarding this position, please contact Ray Patton at (530) 273-3884.

*If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.*

**The following vacancies are exempted from the State of California hiring freeze:**

The following vacancies are offered as advertisement to candidates who are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

**SUPERVISING STATE PARK RANGER (\$3776-\$4547) – SIERRA DISTRICT/LAKE TAHOE SECTOR**

The reporting location for this position is the Lake Sector Office in Sugar Pine Point State Park. The incumbent will be responsible for D.L. Bliss State Park, Emerald Bay State Park, Lake Valley State Recreation Area, Washoe Meadows State Park, Sugar Pine Point State Park, Tahoe State Recreation Area, and Burton Creek at beautiful Lake Tahoe. The Sierra District is seeking an energetic and enthusiastic individual to serve both as an effective team leader and team member. This unique position will supervise a wide variety of park employees, including permanent and intermittent State Park Rangers, State Park Interpretive Specialists, Senior Park Aides, Park Aides, and an Office Assistant. This sector includes four large active campgrounds, a boat-in campground, two famous historic structures (Vikingsholm and Pine Lodge), three visitor centers, two large underwater parks (Bliss and Emerald Bay), a golf course and nearly 40,000 feet of spectacular lakefront. The successful candidate will be expected to oversee a wide variety of Visitor Services programs including mansion tours, winter interpretative programs, special events, commercial filming, our bear aversion program, and will also serve as a field monitor for a major concession contract. Additionally this position may also serve as the night shift supervision on the weekends during our peak season. Knowledge of the maintenance program is desirable. **State housing may be available.** For further information regarding this position, please contact Marilyn Murphy at (530) 525-9524.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

**The following vacancies are available only to Department of Parks and Recreation employees who are eligible to apply on a Lateral Transfer basis. Training and Development Assignments will also be considered.**

**MUSEUM CURATOR II (\$3571-\$4305)/ MUSEUM CURATOR I (\$3112-\$3739) – ANGELES DISTRICT/TOPANGA SECTOR**

The reporting location for this position is in the newly merged Angeles-Topanga Sector. The sector which spans from downtown Los Angeles to the Topanga Canyon is home to three historic house museums: Will Rogers State Historic Park, Los Encino's State Historic Park, and Pio Pico State Historic Park, all of which have recently completed and/or have in progress, major multi-million dollar rehabilitation. The incumbent for this position will report directly to the Los Angeles – Topanga Sector and will be responsible for assisting in the overall management of the Sector's collections and interpretative exhibit program, with primary focus on interpretation, and artifact conservation and maintenance. This position will include volunteer and staff management and training, as well as direct public services for interpretation and education. The incumbent will also be a part of the Sector's Distance Interpretation program. This position supervises staff interns and volunteers directly. This position may be downgraded for recruitment purposes. **State housing is not available.** For further information regarding this position, please contact Rochelle Nicholas-Booth at (310) 454-8212 x 104.

**STAFF PARK AND RECREATION SPECIALIST (\$4727-\$5703) - PLANNING DIVISION/ HEADQUARTERS/SACRAMENTO**

The reporting location for this position is at Headquarters in Sacramento. The incumbent manages staff and participates directly in creating, collecting, compiling, organizing, and analyzing data that will be used in a variety of Statewide and State Parks System Plans and reports, such as the California Outdoor Recreation Plan, State Park System Plan, Statewide Trails Plan, Planning Milestones, the annual Statistical Report, and a host of others. The incumbent will undertake studies regarding specific natural and cultural resources and recreational activities relative to trends, issues, needs, and/or opportunities. The incumbent will direct staff and participates directly in the creation of technical assistance materials for use by the State Park System, agencies at the Federal, State, and local level of local Government Park and by private and non-profit service providers. With structural and budgetary changes occurring in the planning Division, this supervisory position may be used interchangeably with the Supervisor of the Statewide Trails Unit position. **State housing is not available.** For further information regarding this position, please contact Keith Demetrack at (916) 653-9377.

**\*\*\*\*\* EXAMINATIONS \*\*\*\*\***

The Department of Parks and Recreation has scheduled the following examinations.

Standard State applications (STD. 678) may be sent to:

Department of Parks and Recreation  
Personnel Office  
ATTENTION: EXAM UNIT  
P.O. Box 942896  
Sacramento, CA 94296-0001

<b><u>CLASS</u></b>	<b><u>FINAL FILING DATE</u></b>	<b><u>EXAM BASE</u></b>
Accounting Technician	Continuous File	Promotional Spot–Sacramento
Administrative Assistant I	Postponed	Promotional Spot–Sacramento
Communications Operator	Continuous File	Open Non-promotional
Information Systems Technician Specialist II	Cancelled	Promotional Statewide
State Park Ranger (Cadet)	Continuous File	Open
State Park Lifeguard (Cadet)	Continuous File	Open